



REOPENING PLANS FOR VILLAGE MANOR PERSONAL CARE

- Testing was completed on July 9 & July 10, 2020
- A total of 130 Personal Care Residents (Village Manor and Terrace Crossing) were tested
- A total of 122 Team Members (BV and Agency) were also tested
- Results:
 - All 130 Resident tests results were negative
 - 121 Team Member test results were negative
 - 1 Team Member test result was positive
- **Village Manor will reopen at Step 2 on Wednesday 8/5/2020**

CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 WITHIN 24 HOURS

- Residents are monitored daily for signs and symptoms of COVID-19, including temperature check and pulse oximetry
- PCP is promptly notified of Residents who are symptomatic
- When testing is ordered, specimen is collected by facility nurse. Testing supplies are provided by commercial laboratory and available on site
- Testing is completed promptly within 24 hours. Specimen is sent to laboratory for processing. Pick-up services are available 7 days/week.

CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK

- In response to an outbreak, the facility may test all Residents and Staff or may focus on testing a specific area or persons based on circumstances of positive cases.
- Testing supplies are provided by a commercial laboratory and available onsite

- If additional testing supplies are needed, they are ordered and supplied by the lab.

CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL STAFF, INCLUDING ASYMPTOMATIC STAFF

- Testing of asymptomatic Staff would not supersede current infection prevention and control interventions.
- A decision to test asymptomatic Staff is made when the results will lead to a specific infection control action
- Testing supplies are provided by commercial lab
- If additional supplies are needed they will be provided by the lab

PROCEDURE FOR ADDRESSING NEEDED TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS

- Non-essential Staff and Volunteers who direct care or services within the facility consistently three or more days per week are considered “Staff” for purposes of testing and are included when testing strategies are utilized.

PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED

- Staff who refuse to be tested or fail to comply when directed for testing will generally be required to remain off work and off campus for 14 calendar days.
- Human Resources would approve any exceptions.
- Staff who refuse would be prioritized for testing, if follow up testing is completed.
- Staff may also undergo testing with their PCP or other healthcare provider and submit documentation of result if completed within specific time.
- Residents who refuse or are unable to be tested will be confined to their room which will be designated a “Yellow” zone.
- Staff will follow the precautions for a Resident who is considered exposed to COVID-19.

- If follow-up testing occurs or the Resident becomes symptomatic, Resident will be approached to consent for testing.

PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH PA-HAN-509 PURSUANT TO SECTION 1 OF THIS GUIDANCE

- Residents who are diagnosed with COVID-19 are isolated in their apartment. Their apartment is designated a “Red” zone. A zone is defined as an apartment or area of the facility where staff are not typically shared with another area in one shift.
- Specific Staff will be designated to provide direct care for these Residents. Special Droplet precautions will be followed for care.
- If the Resident has severity of symptoms that cannot be managed in Personal Care, the Resident will be transferred to the hospital, if appropriate, or transferred to the designated COVID-19 positive area in the skilled facility at Brethren Village.
- Residents with confirmed positive COVID-19 test will remain confined their apartment or in the COVID-19 positive unit until they meet the CDC and DOH criteria for discontinuation of precautions.

WRITTEN SCREENING PROTOCOL

- Facility currently maintains a single point of entry onto the campus.
- Everyone (Staff, Other Healthcare Professionals, Contractors, Vendors, Visitors, and Volunteers) who enters the campus is required to wear a mask, has their temperature taken and is screened for signs and symptoms of COVID-19. Questions include: Shortness of breath, new cough, sore throat, exposure to any one positive for COVID-19 without wearing appropriate PPE. Temp of 99 degrees or greater and any yes answer to these question means access is denied.
- Staff are screened daily at the beginning and end of their shift. Screening includes temperature taken and checked for signs and symptoms of COVID-19.
- If, Staff member becomes ill during their shift, they cease working, notify their PCP, leave work and follow the recommendations of their PCP as

prescribed. Staff return to work only when well and cleared by PCP to do so.

- Staff will notify facility of testing for COVID-19 immediately and report results of test immediately upon notification.
- Residents are screened daily. Screening includes temperature taken and checked for signs and symptoms of COVID-19
- If a Resident is on quarantine, (new admission, potential exposure) but asymptomatic, they are screened q 4 hours for temperature, pulse oximetry, and signs and symptoms, including atypical, of COVID-19.
- If a Resident is presenting with symptoms, PCP notified and their recommendations followed as prescribed. Resident is also monitored q 4 hours for temperature, pulse oximetry, and new or worsening symptoms, including atypical symptoms of COVID-19.

PERSONAL PROTECTIVE EQUIPMENT

- Personal Protective Equipment (PPE) are inventoried each weekday.
- Supplies are ordered as needed.
- Usage is calculated to ensure an adequate supply is readily available for current and future needs
- Currently facility has masks, gloves, gowns, and eye protection in adequate supply.

STAFFING STATUS AND PLAN TO ENSURE NO STAFFING SHORTAGES

- All departments have developed plans to mitigate staffing shortages to meet or exceed staffing requirements in order to provide consistent quality of care and safe work environment.
- Facility also contracts with several staffing agencies to supplement and meet staffing needs.
- At this time the facility is not experiencing any staffing shortage.

PLAN TO ALLOW FOR COMMUNAL DINING AND ACTIVITIES TO RESUME PURSUANT THE GUIDANCE PROVIDED IN SECTION 6e “STEPS TO REOPEN”

DINING

- Communal dining will be available to Residents unexposed to COVID-19 and who reside in an apartment considered a “Green” zone. Residents who reside in an apartment considered “Yellow” or “Red” zones will have meals delivered to their rooms.
- Dining rooms are arranged with tables and seating 6 feet apart to maintain social distancing.
- Facility may also use physical barriers, if needed between 2 Residents seated at one table
- Mealtimes will be split into 2 seatings, 45 minutes apart.
- Hand hygiene is completed by the Staff and Residents prior to mealtime.
- Staff will assist Residents to the dining room to maintain social distance.
- Residents will wear mask to enter and exit the dining room. Masks may be removed while eating.

ACTIVITIES

- Small group activities will be available to Residents who are unexposed to COVID-19 and residing in an apartment considered to be a “Green” zone.
- Small group activities will consist of 5 or less Resident participants (Step 1) or 10 or less Resident participants (Step 2).
- Residents will be spaced 6 feet apart for social distancing
- Masks will be worn throughout the entire activity
- Proper hand hygiene will be performed at the beginning of each activity and during as needed. Activity equipment will be sanitized after each use and Residents will be provided with their own supplies for each activity as much as possible.
- Space used for Activity will be large enough to maintain social distance. Outdoor activities will be encouraged as weather permits.
- Outings (Step3) will be limited and include on campus activities such as outdoor/indoor concerts. Masking, social distance, and proper hand hygiene will be maintained during outings.

PLAN TO ALLOW VISITATION TO BEGIN PURSUANT TO THE GUIDANCE PROVIDED IN SECTION 6d “VISITATION REQUIREMENTS”

- Hours of visitation are from 9:00 am to 6:30 pm, depending on Staff availability and Resident preferences. Visits will be 30 minutes in length.

- Visits are scheduled through Therapeutic Recreation Staff and/or Designee. Schedules are logged and maintained through Worxhub Room Bookings.
- Disinfection spray or wipes will be kept in Visitation area. Staff facilitating visit will be responsible for sanitizing surfaces in Resident and Visitor area after each visit. Environmental Services will thoroughly clean and disinfect visiting areas daily.
- Visitors will be screened as they enter campus and directed to the visitation area.
- Visitors will be required to wear a mask at all times and clean hands with hand sanitizer prior to visit
- Visitation will be outdoors. There will be a physical barrier such as a table with an umbrella, to maintain social distance. Additional markings may be placed on the patio/floor to define the distance needed. Staff will be present to ensure procedure is maintained.
- During Step 2 of Reopening indoor window visits will be utilized in case of inclement weather. Window visit areas are in a neutral zone. Three areas in the Welcome Center have been designed with plexiglass barrier that ensures social distance is maintained.
- During Step 3 of Reopening additional neutral indoor space may be added for visitation.
- Visitation will always occur in a neutral zone. There will be no visits in the Resident apartment or common areas of the Personal Care buildings.
- End of life and compassionate visits will occur in Resident apartments with appropriate PPE and proper hand hygiene
- Visitors will be limited to 3 Visitors at a time. Children are permitted if they are able to wear a mask (older than 2) and maintain social distance. Adult visitors must be able to manage children.
- Visitors will sign in before visitation and acknowledge understanding of the procedures required for visitation.
- Visitation will be available to Residents who reside in an apartment considered a "Green" zone.
- Priority will be given to Residents who would benefit from a visit because they are expressing loneliness or experiencing cognitive decline.
- Residents must be able to maintain the infection control and visitation procedures. This includes wearing sunscreen for outdoor visits, remain

seated during visit and tolerate weather safely. Residents will be given masks to wear during visit

PLAN TO HALT ALL REOPENING FACILITIES IF THE COUNTY IN WHICH THE FACILITY IS LOCATED IS REVERTED TO THE RED PHASE OF THE GOVERNOR'S REOPENING PLAN

- If the Facility is in any step of the reopening process and Lancaster County reverts to "Red", the facility will resume all procedures as prior to entering the reopening process.
- Communal Dining, Group Activities, and Visitation will be discontinued.
- Only essential personnel will be permitted in the facility.